

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
1	L.26(b)(1)(i)	Attachment L-3, Past Performance Form	L-18	<p>“The Offeror may amend the format for Attachment L-3, Past Performance and Relevant Experience Reference Information Form, as long as the exact information, font and size, and page limitations are followed.”</p> <p>When we “duplicated” the PDF form as an MSWord document, the font is Times New Roman 11 point. Please confirm the 11 point is the font size for that Form.</p>	Please use the font size, and page margins provided in Attachment L-3 as provided in the RFP.
2	L.26 (b) (1) (iii)	List of Terminated contracts	188	<p>“The Offeror, including any entity comprising the teaming arrangement thereof, as defined by FAR 9.601(1), and major subcontractor(s) shall provide Attachment L-5, List of Contracts Terminated for Convenience or Default ... for which Past Performance &amp; Relevant Experience Reference Information Forms are being provided.”</p> <p>Question: If it applies, would an Offeror only list a contract on Att. L-5, List of Contracts Terminated for Convenience or Default if that contract is included on Att. L-3 as relevant past performance?</p>	Contractors are required to supply any/all terminated contracts on the L-5 form, not just for those provided in the completed Attachment L-3 forms.
3	C.6.0	After hours Cyber Security Support	10-13	What are the after-hours requirements for SOC detecting and responding to malicious activities?	There are no requirements for detecting and responding to malicious activities after-hours.
4	C.5.0	After hours Mission Support	8-9	What are the after-hours requirements for Mission Support patching and maintenance?	After hours support patching and maintenance activities are performed anytime between Friday after 5pm through Sunday until 8pm. The number of hours fluctuate depending on the level of work involved for patching or maintenance activities. No more than once a month.

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5	C.6.0	Cyber security tools	10-13	What cyber security tools are used for risk assessment, cyber threat monitoring, log aggregation, network packet capture and SIEM?	Egov RPM-Risk Assessment, Splunk-log aggregation/SIEM, Solera-log packet capture.
6	C.6.0	FISMA ATO Status	10-13	Do all FISMA systems currently have ATOs? How many of these systems are being managed under a continuous authorization process?	All (35boundaries) FISMA systems have ATO's and are being managed under the continuous authorization process.
7	C.13.0	FedRAMP Status	25-26	Are the 4 cloud hosted applications in a FedRAMP certified environment? Will we be responsible for ensuring FedRAMP, GRC and ATO compliance of the applications in the current in the current cloud environment?	No. They are hosted within the DOE EM Richland Datacenter. No, current environment will be managed by DOE EM Richland IT support.
8	C.6.0	ICS/SCADA Details	10-13	NSS, GSS and ICS/SCADA system types are identified in the task 4 introduction. NSS and GSS based systems are described. Can you provide more details on the EM ICS and SCADA systems and tools?	The EM mission is to clean up waste left over from the Nuclear Weapon build up. Our field sites have Industrial Control Systems and SCADA systems that help to run the nuclear processes assisting with cleanup activity. Some sites have Distributed Control Systems, Programmable Logic Controllers or High Tech Instrumentation. Sites use various vendors, to name a few (Delta V, Allen Bradley, Rockwell, Siemens, and Schneider Electric).
9	C.7.0	EMCBC	14	Type of services required for Primary site and Small sites are described as unclassified only. Additional site (B55) is identified as having a Vault Type Room (VTR) with independent, physically and logically segregated IT infrastructure. The only unique specifics regarding support of this VTR are focused on clearance levels for physical and logical access.  What unique IT support requirements are there for B55?	Both classified and unclassified information systems are operated at B55. The VTR houses classified and unclassified information system components. All classified IT components are in the VTR. The contract task elements stated in C.7.0B apply to the classified information system only. All other classified IT support functions at B55 (i.e. those not stated in C.7.0B) are the responsibility of other entities.

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10	C.4.0	IT Strat Planning and Arch	7	<p>Item 12, The statement “The Contractor shall develop no more than one application per year to support the management and functions of EA, CPIC, Project Management, and Strategic Planning.”, is confusing.</p> <p>Please explain this requirement in more detail. What does the ‘application’ refer to in this requirement, as well the referenced development effort?</p>	The application refers to the approach to automate a process to meet a requirement in support of a function for EA, CPIC, PM, etc. For example purposes only, this could involve the development of a web-based application where investment owners can query the EA Repository for a listing of safety software and supporting attributes.
11	C – Attachm ent 1	PWS Element Table	29	The line with Task 8 information indicates that the minimum 3 FTEs place of performance is Washington, DC (Forrestal Bldg.). However, the Security Clearance column states “Minimum of 1 FTE in Germantown must obtain or hold DOE “Q” clearance...”. Please clarify the required performance location(s) for this task.	Revised to include Germantown as another “Geographic Location of FTEs” on the PWS Element Table.
12	C.7.0, Attachm ent 1	EMCBC, EM HQ IT Services Procurement PWS Element Table	14, 29	<p>In section C.7.0 B55 located in Denver is described as having a Vault Type Room (VTR) requiring “Q” access for physical access and “Q” access plus Sigma 14 and Sigma 15 for logical access, yet the table in attachment 1, EM HQ IT Services Procurement PWS Element Table shows no FTE’s.</p> <p>Is it the government’s expectation that all EMCBC support to B55 be provided remotely or by travel as needed?</p>	Yes, the Government’s expectation is that all EMCBC support to B55 be provided remotely or by travel as needed.

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13	C.3.0	IT CAP Planning	5-6, L-39	Does the Attachment L-9, historical staffing hours table's line item for IT capital planning represent fulfillment of all the requirements listed in RFP task 1, including the ad hoc requests in bullets #8, #10, #13, #15 and #19?	Yes, it includes RFP task 1, and ad hoc requests #8, #10, #13, #15, and #19.
14	C.3.0	IT CAP Planning	5,6	Bullet #8 indicates contractor shall support up to 50 ad hoc portfolio requests per year, in the Electronic Capital Planning Investment Control (eCPIC) system, for portfolio analysis. Since this contract is FFP, can Government provide what LOE is needed per request on avg.?	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.
15	C.3.0	IT CAP Planning	5,6	Bullet #8 indicates contractor shall support up to 50 ad hoc portfolio requests per year, in the Electronic Capital Planning Investment Control (eCPIC) system, for portfolio analysis. Can Government confirm that a "a portfolio request is just a data call pull from eCPIC and does not include analysis by contractor?	Analysis of the data query shall be performed by the Contractor to the confirm the query was conducted properly (e.g., Validate a conflicting interpretation of the requirements between Contractor and Federal client.).
16	C.3.0	IT CAP Planning	5,6	Bullet #10 indicates the Contractor shall support the gathering and reporting of up to 50 data calls per year from OMB, DOE-EM, or DOE Office of Chief Information Officer (OCIO) in a timely (within the due date specified by the requesting organization) and accurate manner. Since this contract is FFP, can the government provide historical LOE of a typical data call and typical length of time to due date?	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.

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17	C.3.0	IT CAP Planning	5,6	Bullet 13 indicates "...support for up to 100 meetings per year, providing support for PowerPoints, information gathering, and meeting minutes". Since this contract is FFP, can the government provide historical LOE needed for meeting preparation materials and length of a typical meeting, similar to the information provided for task 2 bullet #7?	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.
18	C.3.0	IT CAP Planning	5,6	Bullet # 15 indicates "...support up to 50 reporting requests per year in a timely and accurate manner". Since this contract is FFP, can the government provide historical LOE needed for a typical report request (e.g. ~230 days per year per FTE yields 1 report every 4 days)?	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.
19	C.3.0	IT CAP Planning	5,6	Bullet #19, indicates Contractor shall support two TechStat Audits annually". Since this contract is FFP, can the government provide historical LOE needed to support a TechStat audit?	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.
20	C.3.0	IT CAP Planning	6,7,8, 39 L-	Does the Attachment L-9 historical staffing hours table's line item for IT Strategic Planning and Architecture represent previous fulfillment of all the requirements listed in RFP task 2, including the ad hoc reporting requests, meeting/preparation requests, analysis and app development in bullets #4, #5, #10 thru #14, #16, #17?	Yes, #5 Historically staff hours supported the open source business intelligence tool BIRT, which is being converted to MicroStrategy.

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21	C.4.0	IT Strategic Planning	6,7,8	Bullet #4 indicates The Contractor shall provide support for EM's IT Governance activities by creating, analyzing, and maintaining EM HQ and Enterprise governance documentation, preparing reports summarizing all IT projects performance metrics and information, socializing governance practices, supporting up to 20 governance meetings (average 1 to 2 hours long each) per year. Since this contract is FFP, can the government provide historical LOE of analysis and reports preparation for a typical governance meeting (similar to bullet #7)?	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.
22	C.4.0	IT Strategic Planning	6,7,8, L-39	Bullet #5 indicates The Contractor shall enhance EM's Troux Repository by providing an integrated web-based reporting capability utilizing the MicroStrategy platform. Is this activity's LOE expected to be included as part of Attachment L-9 historical staff hours table for IT strategic planning?	No, this activity is not part of the IT strategic planning in Attachment L-9. Historically, staff hours supported the open source business intelligence tool BIRT, which is being converted to MicroStrategy.
23	C.4.0	IT Strategic Planning	6,7,8	Bullet #10 indicates The Contractor shall analyze and support system integration and interoperability initiatives by developing transition plans and bullet #11 indicates The Contractor shall model system integration and interoperability transition plans in the Enterprise Architecture (EA) Repository. Since this contract is FFP, can the government provide historical LOE needed to support the analysis and modeling associated with a transition plan?	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.

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24	C.4.0	IT Strategic Planning	6,7,8	Bullet #12 indicates The Contractor shall develop no more than one application per year to support the management and functions of EA, CPIC, Project Management, and Strategic Planning. Since this contract is FFP, can the government provide expected LOE of developing one application that has yet to be identified?	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.
25	C.4.0	IT Strategic Planning	6,7,8	Since this is FFP contract, can Government quantify avg. LOE of analysis and support for task 2, IT strategic planning bullets 13, 14, 15, 17, 19 (similar to bullets #7&#16)?	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.
26	C.5.0	IT Mission Systems Support	8&9, L-39	Does the Attachment L-9 historical staffing hours table's line item for IT Mission Systems Support represent fulfillment of all the requirements listed in RFP task 2?	Yes the Attachment L-9 historical staffing hours table's line item for IT Mission Systems Support is accurate for the requirements for Task 3.
27	C.5.0	IT Mission Systems Support	8&9	Bullet #1 indicates the Contractor shall provide "... white papers and briefing packages as requested". Since this is FFP contract, can government provide an estimate of the number of white papers/briefings and LOE expected for each?	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.
28	C.5.0	IT Mission Systems Support	8&9	Can the government confirm that Mission Systems Support (application maintenance, addressing vulnerability weaknesses etc) is limited to the 3 "mission systems" listed (e.g. Open text Content server, ESTARS, Kofax Scanning)?	Yes, the Government confirms that Mission Systems Support (application maintenance, addressing vulnerability weaknesses, etc.) is limited to the 3 "mission systems" listed (i.e., Open text Content server, ESTARS, Kofax Scanning).

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29	C.5.0	IT Mission Systems Support	8&9	Bullet #3 indicates The Contractor shall apply system upgrades as they become available on EM mission system Since this is FFP contract, can Government provide the number of system upgrades typically expected per month, quarter or year?	No more than once every 1-2 years. The RFP will be amended to add this clarity.
30	C.5.0	IT Mission Systems Support	8&9	Bullet #4 indicates the Contractor shall review the weekly vulnerability reports provided by the OCIO to address any weaknesses within the monthly patch management cycle. Since this is FFP contract, can Government provide the number of low, medium, high vulnerabilities historically found in the weekly vulnerability reports?	The IT Mission system support is only responsible for the application layer vulnerabilities, which average 5-8 per month. The RFP will be amended to add this clarity.



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31	C.5.0	IT Mission Systems Support	8&9, L-39	<p>Bullet #5 indicates The Contractor shall provide infrastructure architecture, integration, implementation, operations, maintenance, and overall technical management for the EM mission systems.</p> <p>Since this is FFP contract, can the government confirm that any large infrastructure architecture projects resulting from capacity planning, refresh cycle planning or new vendor version upgrades with major infrastructure change requirements is outside the scope of this task?</p> <p>Or, if these are within scope, please confirm such tasks or projects are represented within Attachment L-9 Historical Staffing Hours table.</p>	The type of projects references in the industry question are within scope of this effort and are represented in Attachment L-9.
32	C.5.0	IT Mission Systems Support	8&9	<p>Bullet #9 indicates the Contractor shall coordinate with other DOE contractors on application development and system support for hosted applications within the DOE Data Center. Since this is a FFP contract, can government provide the typical weekly percentage of LOE needed to support other DOE contractors (i.e. 10%)?</p>	Historically, the typical weekly percentage of LOE needed to collaborate with other DOE support Contractors is 10%. This is a historical amount and not a prediction of future collaborations required to meet the contract requirements.
33	C.5.0	IT Mission Systems Support	8&9	<p>Bullet #12 indicates the Contractor shall provide application integration analysis and recommendations as requested. Since this is a FFP contract, can government provide the historical number of requests per year?</p>	DOE does not intend to provide additional BOE data as the requirements/data provided in the RFP provide the necessary detail for Offeror's to estimate this work.

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34	C.5.0	IT Mission Systems Support	8&9	Bullet #14 indicates the Contractor shall perform other technical operations and maintenance services as specifically directed by the COR or Technical Monitor (TM). Please clarify this requirement by providing examples 'other technical operations'. Can the government provide the historical number of requests per year and LOE typical of such tasks?	One example is the relocation of an application hosted at another site back to DOE HQs. Number of requests per year could average 1-3. Level of effort is based on complexity. This work can be performed within current daily tasks.
35	C.8.0	Records Management	17-19, L-39	Does the Attachment L-9 historical staffing hours table's line item for records management represent fulfillment of all the requirement bullets listed in RFP task 6 including scanning, indexing, retrieval requests etc?	Yes, the Attachment L-9 historical staffing hours table's line item for records management represent fulfillment of all the requirement bullets listed in RFP task 6 including scanning, indexing, retrieval requests.
36	C.8.0	Records Management	17	Pg C17. 3rd paragraph indicates the Contractor shall provide imaging services (including scanning and indexing) to further facilitate the migration of legacy paper records to electronic files that can be preserved and managed in the ERMS. Since this is a FFP contract, can government provide the historical number of pages scanned per year?	The total pages scanned since Dec. 2013 to date is 248,172. The level of scanning varies with the work process. There is one individual in charge of scanning.

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37	C.8.0	Records Management	18	Pg C18 under Major collection management, bullet #1 – indicates The Contractor shall ensure that records in identified collections are indexed, authenticated, complete, and are accessible to those that have a business requirement. Since this is a FFP contract, can government provide 1) corpus size/# records of major collections 2) volume of unclean data that exists and needs to be indexed and 3) historical volume of new records added that need to be indexed?	There are 1437 boxes, with 930 pending review and 507 completed. However, new records continue to be gathered as they are discovered. None of the above noted records are unclean.
38	C.8.0	Records Management	19	Pg C19 under Major collection management, bullet #4 indicates The Contractor shall provide records retrieval support and evaluate records requests to ensure that appropriate procedures are followed (e.g., those for security, confidentiality). Since this is a FFP contract, can government provide the historical number of retrieval requests per month or year?	There have been no requests in the last 4 years. Note: There are discovery requests and litigation holds from the GC, but that is not retrieval as much as review for responsive documents. There is no set rate or pattern.
39	C.8.0	Records Management	19	Pg C19 under Temporary Records Storage, bullet #4b indicates the contractor shall Assist federal staff with retrieval services for legacy hard copy and microfilmed active record material, including specifications and vendor information in the EMRC. Since this is a FFP contract, can government provide the historical number of retrieval requests per month or year?	There have been no requests in the last 4 years. Note: There are discovery requests and litigation holds from the GC, but that is not retrieval as much as review for responsive documents. There is no set rate or pattern.

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40	C.8.0	Records Management	19	Pg C19 under Temporary Records Storage, bullet #4e indicates contractor is to provide search and retrieval services for on-site contractors and EM staff. Since this is a FFP contract, can government provide the historical number of retrieval requests per month or year?	There have been no requests in the last 4 years. Note: There are discovery requests and litigation holds from the GC, but that is not retrieval as much as review for responsive documents. There is no set rate or pattern.
41	C.9.0	Green IT	20, L-39	Does the Attachment L-9 historical staffing hours table's line item for Green IT represent fulfillment of all the requirement bullets listed in RFP task 7?	Yes, the historical staffing hours in L-9 represent fulfillment of all the requirements identified for Green IT in the RFP.
42	C.10.0	IT Services and Infrastructure Support	20&21, L-39	Does the Attachment L-9 historical staffing hours table's line item for IT Services and Infrastructure Support represent fulfillment of all the requirement bullets listed in RFP task 8?	Yes, the staffing hours listed in L-9, for IT Services and Infrastructure Support, represent all bullets listed for Task 8 in the RFP.
43	C.11.0	Program Strategic Initiatives	22&23, L-39	Does the Attachment L-9 historical staffing hours table's line item for Program Strategic Initiatives represent fulfillment of all the requirement bullets listed in RFP task 9?	No, this is a relatively new task and the requirements are expected to require a minimum of ½ FTE per year as stated in the PWS Element Table (last page of the PWS).
44	C.12.0	EM Correspondence Center	23-25, L-39	Does the Attachment L-9 historical staffing hours table's line item for EM Correspondence Center represent fulfillment of all the requirement bullets listed in RFP task 10?	No, the EMCC was operated by Federal employees prior to Option Year 3. Therefore, the historical staffing level does not capture the required hours needed to fully operate the EMCC. During Option Year 2 the EMCC was undergoing transition to be fully supported by contractors. By Option Year 3 the transition was completed, which represents the fulfillment of all the requirement bullets listed in task 10.
45	C.12.0	EM Correspondence Center	23, L-39	Can the government explain what prompted the large increase in staffing hours from option year 2 to option 3 for Attachment L-9 historical staffing hours table for EMCC line item? Also, does the government anticipate the staffing hours to remain at the level of option year 3?	The EMCC was restructured to be operated by contractors with a Federal oversight person. Therefore, historical data reflects 1 FTE versus the current operational level of 3 FTEs. The current staffing level of 3 FTEs is expected to remain consistent with option year 3.

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46	C.12.0	EM Correspondence Center	24	Pg. 24, bullet #2 says there are 1200 actions per year and bullet #8 says there are 1500? Please clarify	In addition to assigning correspondence actions, EMCC also receives correspondence actions that are generated by other EM offices. Therefore, EMCC assigns approx. 1200 correspondence actions; but it processes approx. 1500 correspondence actions.
47	C.12.0	EM Correspondence Center	24	<p>Bullet #5 indicates the Contractor shall review draft correspondence and written communications and coordinate concurrences for EM signature.</p> <p>Bullet #7 indicates the Contractor shall work with other DOE program offices to obtain EM concurrences on actions provided for review/approval by other DOE program offices.</p> <p>Bullet #8 indicates the Contractor shall prepare physical packages/folders for EM Senior Leadership review of correspondence for approval.</p> <p>Please confirm that correspondence review, obtaining concurrence and preparing packages for senior leadership review (for bullets #5, #7, #8) occurs for each and all 1200 actions per year.</p>	These actions are required for the approximate 1500 physical packages that are processed per year.
48	C.12.0	EM Correspondence Center	24	<p>Bullet #13 indicates The Contractor shall review reports to ensure data is accurately captured.</p> <p>Since this is a FFP contract, can government provide the historical number of reports to be reviewed per month or year?</p>	Currently there are 3 reports that are generated and reviewed on a daily basis prior to dissemination.

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49	C.12.0	EM Correspondence Center	24	Bullet # 15 indicates The Contractor shall train users on the EM correspondence business process and the ESTARS system process. Since this is a FFP contract, can government provide the historical number of training sessions given per month or year?	Training is provided on an as needed basis for new incoming administrative employees (federal/contractor); when system requirements are updated or enhanced; user refresher training at monthly meetings; or answer users questions on a daily basis.
50	C.12.0	EM Correspondence Center	25	Bullet #20 indicates the Contractor shall perform other EMCC “ad hoc” duties as assigned in support of the EM mission. Since this is a FFP contract, can government provide the historical average number of requests for each of the four duties listed in the bullet requirement?	Requests are minimal (generally less than 5 per month). The RFP will be amended to add this clarity.
51	C.13.0	EM Cloud	25,26	Can government please provide clarification on the specific cloud outcomes that are desired?	This information will be provided if necessary in the scope of work for the ID/IQ Task Orders as needed.
52	C.13.0	EM Cloud	25,26	Can the government provide details on the results from the 3 cloud pilots?	This information will be provided if necessary in the scope of work for the ID/IQ Task Orders as needed.
53	C.13.0	EM Cloud	25,26	Bullet #5 indicates The Contractor shall migrate current EM hosted applications to the new Commercial EM Cloud and ATO. Can the government 1) confirm that “EM hosted applications” is the same 4 applications listed in bullet #8 2)confirm these current EM hosted applications are cloud ready	Yes. They are the same applications. Yes. Applications are cloud ready.
54	General			When is the anticipated award date?	Please see Section L.27 entitled Proposal Preparation Instructions - Volume III, Price Proposal
55	General			When is the anticipated start of the transition period?	Please see Section L.27 entitled Proposal Preparation Instructions - Volume III, Price Proposal
56	General			Will the Government provide a Word version of the solicitation documents to facilitate the response?	A word version of the solicitation will not be provided.

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57	General			Will the Government provide the location, labor category and headcount of any and all staff that is located outside the DOE's metro DC area? For example, (EMCBC) in Cincinnati, OH and the Denver Federal Facility, Denver, CO.	Please see Section C - Attachment 1 entitled EM HQ IT Services Procurement PWS Element Table for this information.
58	Section J – Attachment J-3	EM HQ IT Services Labor Category Position Descriptions and Qualifications	Pages 1 and 2	For Key Personnel qualifications, will the Government confirm that candidates can substitute an additional eight years of experience for a Bachelor's Degree?	Yes. Two (2) years of experience relevant to this labor category may be substituted for one (1) year of education [i.e., Bachelor's Degree is equivalent to eight (8) years of relevant experience]. The RFP will be amended to add this clarity.
59	Section J – Attachment J-3	EM HQ IT Services Labor Category Position Descriptions and Qualifications	Pages 1 and 2	Will the Government please clarify the clearance requirements for Sr. Program Manager and Senior Technical Project Manager?	Please see Section C, Attachment 1.
60	Section L			Reference is made to a "Separate Attachment for Excel Spreadsheet". Will the Government please provide the spreadsheet?	This information is available on the website at <a href="https://www.emcbc.doe.gov/SEB/EM_HQ_IT_Services/final_rfp.php">https://www.emcbc.doe.gov/SEB/EM_HQ_IT_Services/final_rfp.php</a> Attachment L-10
61	L.24	Proposal Preparation Instructions – General	L-9	Based on the Historical Level of Effort provided in Attachment L-9, will the government consider changing the definition of a "major subcontractor" from a sub anticipated to perform \$10 million during the contract period to a sub that is anticipated to perform \$3 million during the contract period?	The major subcontractor definition will remain at \$10 Million.
62	L.25	Proposal Preparation Instructions – General	L-13	Will the Government please provide a copy of the SF 33 referenced in Section L?	This information is available on the website at <a href="https://www.emcbc.doe.gov/SEB/EM_HQ_IT_Services/final_rfp.php">https://www.emcbc.doe.gov/SEB/EM_HQ_IT_Services/final_rfp.php</a> as Section A.

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63	L.26.b.1; L.26.b.3	(1) Factor 1 – Relevant Past Performance; (3) Factor 3 – Relevant Experience	Pages L-17, 18, and 20	Will the Government clarify the requirements for Factor 1 – Relevant Past Performance and Factor 2 – Relevant Experience? Please confirm that offerors are required to submit completed Attachment L-3, Past Performance and Relevant Experience Reference Information Forms under Factor 1, and that under Factor 3 it will be sufficient to include a statement that our Relevant Experience is demonstrated by the references included under Factor 1?	Offerors shall submit only one completed Attachment L-3 in Volume II in accordance with the page limitations of the RFP (i.e., "Completed Form limited to three (3) pages per reference contract or project."). Factors 1 and 3 utilize information from that single form. The complete Attachment L-3 shall be submitted under Factor 1 only to ensure consistency among all Offerors."
64	C.2.0	Transition	Pages 4-5	During the 45 day contract transition, how long does the Government plan to retain the services of the incumbent contractor and all of their existing staff? What access will we be given to the incumbent staff?	The incumbent Contractor will continue to perform all required contractual services through the transition period. Upon completion of the transition period, the successor Contractor will assume full responsibility for all contractual requirements of the successor contract. Access to the incumbent staff is governed by applicable clauses (e.g., FAR 52.237-3, Continuity of Services) and agreement between the companies.
65	C.3.0	Task 1 – IT Capital Planning, #6	Page 6	Will the Government provide additional details on the Application Registry?	A repository of approx. 35 applications for EM Headquarters. The registry requires yearly maintenance (additions, modifications, deletions). Approx., 15 data items per application.
66	C.3.0	Task 1 – IT Capital Planning, #6	Page 6	Will the Government provide metrics (number of new requirements and typical man-hours during the contract period of performance) to be used in sizing the surge requirement component of Task 3, IT Mission Systems Support – Surge Capability. No historical estimate was provided for this SOW task in Attachment L-9. Are the hours required for this task included in those provided in the IT Mission Support entry in Attachment L-9?	This information will be provided if necessary in the scope of work for the ID/IQ Task Orders as needed.



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67	C.5.0	Task 3 – IT Mission Systems Support	Pages 8-9	Will the Government provide a complete list of mission applications (EM HQ and Field Sites) that make up the existing application portfolio? Open Text Content Server, Electronic Suspense Tracking and Routing System (ESTARS), and Kofax Scanning Software were listed in the RFP, are there any other applications? Will the Government provide the scope for any new development work being performed on these applications?	The EM Mission Systems Support task only manages the applications identified in the RFP. No new development has been identified at this time.
68	C.5.0	Task 3 – IT Mission Systems Support	Pages 8-9	How many locations and users are supported under Task 3?	Multiple locations. Support is typically done by phone, email and WebEx and on-site at DOE Headquarters.
69	C.6.1	Task 4.1 – IT Cyber Security – Incident Response Support – Surge Capability	Page 13	Will the Government provide metrics (number of security incidents and typical man-hours during the contract period of performance) to be used in sizing the surge requirement component of Task 4? No historical estimate was provided for this SOW task in Attachment L-9. Are the hours required for this task included in those provided in the IT Cyber Security entry in Attachment L-9?	No historical estimate will be provided. The number of man hours to support the surge that is listed in the SOW is a rough estimation of what will be required to support future incidents.
70	C.13.0	Task 11 – EM Cloud	Pages 25- 26	Will the Government provide a list of existing hosted EM applications and a timeframe for migrating these applications to the EM Cloud?	Applications were identified in the RFP in Section C.13. item #8. Timeframe has not been identified.
71	C.13.0	Task 11 – EM Cloud	Pages 25- 26	For the EM cloud initiative, will the contractor be responsible for the O&M or just successful transition? What would be the role of DOE Richland IT Services and application owners?	The contractor will be responsible for the transition which will include O&M activities. DOE Richland will continue to maintain current hosted environment. Application owners will be responsible for their applications.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
72	J-3	LCAT Position Descriptions and Qualifications	All	Attachment J-3 appears to provide labor categories for the three KEY personnel and personnel associated with Task 3 (Mission Systems Support), Task 4 (IT Cyber Security) and Task 11 (EM Cloud). Can the government provide anticipated labor categories and supporting descriptions/qualifications for Task 1-3, 5-7, and 8-10?	No additional labor categories and supporting descriptions/qualifications will be provided.
73	J-7, Section C	LCAT Rates for Fixed Price CLINS Attachment 1	1	The last four (4) rows of the table in J-7 present labor categories in support of Task 11: 'EM Cloud Task'. Attachment 1 in Section C identifies 1 FTE to support the EM Cloud. Can the government please clarify the discrepancy?	Section C, Attachment 1 has been revised and states "As required to support the scope of the ID/IQ CLIN"
74	Section B	Contract Pricing	B-7	The first page of the table presented on B-7 displays Firm-Fixed-Price (SubCLINs) for Tasks 1-10 and an estimate for Task 11. Attachment J-7 doesn't provide labor coverage for all 11 tasks as described in the question above. Can the government please clarify the discrepancy?	The labor categories listed in Attachment J-3 are the required categories for this contract for the Key Personnel positions and the ID/IQ CLIN tasks only. Offerors are required to propose to these categories and all other categories necessary to perform the requirements of the contract.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
75	L.27	Limitations on Subcontracting (FAR 52.219-14)	L-22, L-23	<p>Per FAR 52.219-14, “At least 50% of the cost of contract performance incurred for personnel shall be expended for employees of the concern.” Each proposal submitted in response to this solicitation will be reviewed for compliance with this requirement. For purposes of determining compliance with this clause, the “cost of the contract” and the “cost of contract performance incurred for personnel” are defined in 13 CFR 125.6(e)(1) and (2).</p> <p>Would the Government consider allowing a work share split of the required 50.1% between small businesses as long as the concern/Offeror retains the majority? This would allow the Offeror additional flexibility in the identification of ‘significant subcontractors’.</p>	<p>No, the at least 50% requirement is applicable to the prime contractor. This can not be comprised of numerous small businesses.</p>
76	C.8.0	Records Management	C-17	<p>Section C.8.0 states there are five personnel (a project manager, three records management subject matter experts, and a scanning specialist) currently performing records management tasks. Will the Government identify the required qualifications for these personnel and the specific number of hours required for each of these labor categories?</p>	<p>No additional qualification data than what is already provided in the RFP will be provided by DOE. Each position, however, is currently full-time.</p>

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
77	C.13.0	EM Cloud	C-26	<p>Section C.13.0, Item #8, mentions four applications that are hosted in the cloud. In order for offerors to correctly scope the level of support required for EM Cloud services, will the Government provide the following details regarding these applications?</p> <p>a. Who are the users of the applications?</p> <p>b. Are the applications accessed only through the DOE network or are they publically accessible?</p> <p>c. Are the applications accessed using Web-based software or custom client/server software?</p> <p>d. How are users of the applications authenticated for access?</p> <p>e. Is the application required to be accessible 24x7?</p>	a. Internal and External Stakeholders; b. Publically accessible as indicated in RFP; c. Web based; d. SSL; and e. Yes.
78	C.13.0	EM Cloud	C-26	Will the Government provide a description of the server architecture used to support the EM Cloud, including hardware, virtualization technologies (if applicable), connectivity, operating systems, and installed services?	This information will be provided if necessary in the scope of work for the ID/IQ Task Orders as needed.
79	C.13.0	EM Cloud	C-26	Will the Government provide any details on the database technology used to support the EM Cloud, including the specific system (SQL, Oracle, etc.) and any regularly scheduled data transfer processes?	This information will be provided if necessary in the scope of work for the ID/IQ Task Orders as needed.
80	C.13.0	EM Cloud	C-26	Will the Government provide any details on the authentication technologies (e.g., Active Directory, Active Directory, PIV card, etc.) used to support the EM Cloud?	This information will be provided if necessary in the scope of work for the ID/IQ Task Orders as needed.
81	C.13.0	EM Cloud	C-26	How big is the current EM Cloud data-set?	This information will be provided if necessary in the scope of work for the ID/IQ Task Orders as needed.

#	RFP Section/ Sub-Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
82	C.6.0	IT Cyber Security	C-10	What security tools are in use at EM right now and who owns the licenses for those tools?	The current core tools in use at EM right now are EGOV and RPM-Risk. The licenses for these tools are owned by DOE.
83	C.6.0	IT Cyber Security	C-10	Will the Government provide a copy of the DOE EM Risk Management Approach Implementation Plan (RMAIP)?	No, the RMAIP can not be provided.
84	L.28	Section L Attachments	L-24	The Government has provided multiple forms for offerors to complete; however, these forms are only provided in PDF format. Will the Government provide these forms (particularly the Past Performance Letter and Questionnaire) in Word format to facilitate completion by the Offeror and its references?	These forms will not be provided in Word.
85	Attachment J-3	Labor Category Position Descriptions	All	Attachment J-3 contains position descriptions only for key personnel, Mission Systems Support, IT Cyber Security, and EM Cloud. Will the Government provide position descriptions for the other eight tasks listed in the Performance Work Statement?	No additional labor categories and supporting descriptions/qualifications will be provided.
86	Attachment J-3	Labor Category Position Descriptions	All	Can offerors propose additional labor categories beyond those described in Attachment J-3?	Additional labor categories shall not be proposed.
87	L.25 (a)	Volume I Proposal Preparation Instructions, SF-33	L-13	The Government states that the completed SF 33 “shall be used as the second page of each copy of Volume I, Offer and Other Documents, after the cover letter.” Does this statement mean that the SF-33 should appear before the Table of Contents and Glossary for this volume?	The completed SF 33 shall be used as the second page of each copy Volume I, Offer and Other Documents, after the cover letter.
88	L.24 (i)	General Proposal Preparation Instructions, Page Description	L-11	The Government states that “Graphs and spreadsheets where necessary must be 10 point or larger Times New Roman font type.” Does this font requirement also apply to tables, figures, and illustrations?	Yes, the 10 point or larger Times New Roman font type applies to tables, figure and illustrations.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
89	L.26	Volume II Proposal Preparation Instructions	L-17, L-20	At the beginning of Section L.26, the Government states that “The Offeror shall structure Volume II to adhere to the headings listed below.” The instructions for Factor 1 then note that it shall consist, in part, of Attachment L-3. Later, in the instructions for Factor 3, the Government states that information for that factor shall also only be provided within Attachment L-3, for the same contracts/projects referenced for Factor 1, and that “only one Attachment L-3 form shall be provided for each reference contract or project to address both Factor 1 – Relevant Past Performance and Factor 3 – Relevant Experience.” Given these instructions, what content, if any, does the Government require under the Factor 3 heading? Should it simply refer back to the forms provided in Factor 1?	Offerors shall submit only one completed Attachment L-3 in Volume II in accordance with the page limitations of the RFP (i.e., “Completed Form limited to three (3) pages per reference contract or project.”). Factors 1 and 3 utilize information from that single form. The complete Attachment L-3 shall be submitted under Factor 1 only to ensure consistency among all Offerors.”
90	L.26 (b) (3)	Volume II Proposal Preparation Instructions, Factor 3	L-20	Will the Government consider allowing offerors to include additional relevant experience beyond the past performance references provided for Factor 1	Additional relevant experience beyond the past performance references provided for Factor 1 shall not be proposed and will not be evaluated.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
91	H.19 (b)	Designation and Consent of Major Subcontractors	H-12	The Government defines a major subcontractor as “any proposed subcontractor that is anticipated to perform work with an estimated value of \$10 million or more over the contract period (including the option years).” By this definition, a lowest-priced offeror would have to give more work to a subcontractor to have them considered “major.” Given that offerors are likely to propose varying total values for the contract period, will the Government consider redefining “major subcontractor” based on percentage of work performed (i.e., 10 percent) rather than a fixed dollar value?	The major subcontractor estimated value of \$10 Million will not be revised.
92	Section J - Attachment J-3	Labor Category Position Descriptions and Qualifications For Key Personnel Senior Program Manager; Minimum Qualifications.	J-1	DOE regularly accepts professional experience as an equivalency for college degrees. Will DOE specify the number of years of experience accepted for equivalency to a Bachelor’s degree (10 years, 20 years, etc.)?	Yes. Two (2) years of experience relevant to this labor category may be substituted for one (1) year of education [i.e., Bachelor’s Degree is equivalent to eight (8) years of relevant experience]. The RFP will be amended to add this clarity.
93	Attachment 1 and C.8.0 Task 6	EM HQ IT Services Procurement PWS Element Table (Task 6)	Attac 1 and C-17	In the PWS Element Table in Attachment 1 the number of FTEs for Task 6 Records Management is shown as 4. However, in Section C.8.0 the number of employees is stated as 5. How many FTEs are currently performing the work and how many are anticipated?	The current contractor uses a full-time Project Manager, 3 records SMEs, and a scanning specialist (as noted on the final PWS Element Table). There are 5 FTE's. Additional FTE's are not anticipated.
94	Section L.24, number 1	Table of Contents	L-12	It refers to ‘paragraph titles’. Does the DOE intend to instruct offerors to number or title <u>each and every</u> paragraph, or can this phrase be deleted?	DOE does not intend to instruct offerors to number or title each and every paragraph.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
95	Section L.24 (i)	Format of proposal - Table font size	L-11	Would the DOE kindly permit the font sizes of text in <u>tables</u> to be as small as 10 point TNR?	Tables must be 10 point or larger Times New Roman font type.
96	Section L.26 (b)(1)	Factor 1 - Relevant Past Performance and Factor 3 Relevant Experience	L-17 and L-20	<p>This section states: “The past performance write-up section shall be limited to the Attachment L-3, Past Performance and Relevant Experience Reference Information Form, which is limited to three pages per contract or project; the Attachment L-4, Past Performance Letter and Questionnaire; and the Attachment L-5, List of Contracts Terminated for Convenience or Default, no page limit.).”</p> <p>Factor 3 Relevant Experience also states: “The relevant experience write-up shall be limited to the Attachment L-3, Past Performance and Relevant Experience Reference Information Form, which is limited to three pages per contract or project.”</p> <p>Is it DOE’s intention that these two sections should contain the same information (with the exception that Factor 1 also include information on Attachment L-4 and Attachment L-5)?</p> <p>Can additional narrative describing the projects listed on the Attachment L-3 be provided for Factor 1?</p>	See responses to question 63 and 89 above. Further, no additional narrative shall be proposed outside of the L-3 form.



#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
97	C / C.4.0 C / C.5.0	Task 2 - IT Strategic Planning and Architecture et al	6-7	Will the government please provide details on the progress EM has made in meeting the OMB Circular A-11 and 53 initiatives especially: Turnaround or terminate at least one-third of underperforming projects in IT portfolio. Shift to "Cloud First" policy - provide the current number of cloud implementations with EM; provide details on your targeted list for FY 2016 and beyond; provide technical platforms used and whether cloud is within DOE fire walls or outside on public domain sites. Reduce number of federal data centers - Total number of EM / EM DOE Data Centers at start; total number of data centers that remain; target number of future data centers . Is it the government's intent to transition all active task order work being performed by the incumbent contractor during the transition period and/or at the Notice To Proceed?	EM continues to meet all OMB requirements and initiatives. EM has successfully migrated public websites and Incident Management to Enterprise cloud technologies. The goal is to review IT Portfolio and determine where costs savings could be made by leveraging cloud services. The EM sites are currently preparing Data Center Inventories. Yes it is the government's intent to transition all the work (except Surge and IDIQ work only as needed).
98	C / C.2.0	Transition Personnel	4-5	Please clarify what the government means when stating " the Contractor shall have all necessary personnel, including key personnel for the Contract, available during the transition period. The contractor usually assumes this requirement but want to be sure we understand completely. For example, will the government require that all Transition Team personnel be identified by name and indicate Full-time versus Part-time to include any incumbent personnel? Please provide further clarification since transition is key to a fast start for a new awardee as well.	The requirement is clear as written in the PWS (i.e., "To minimize any decreases in productivity and to prevent possible negative impacts on services, the Contractor shall have all necessary personnel, including key personnel for the Contract, available during the transition period."). The transition strategy is up to each Offeror.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
99	C / C.2.0	Transition Spend Plan	4-5	Please provide more details on what the government requires the contractor to provide in our proposed spend plan associated with the projection of work to be performed from transition through the completion of the contract period of performance in the transition plan. Where should this information be provided, in the technical proposal or the cost proposal or both?	Removed from RFP
100	C / C.2.0	Transition Spend Plan Estimate	4-5	Also please clarify what the government means by "the completion of the contract period of performance." Is the government implying the end of the contractor proposed transition period ( ≤ 45 days) or end of the awarded contract period?	Removed from RFP
101	C.4.0	Task 4 - IT Cyber Security Bullet #17	8	Has the government selected (or do they currently use) a reporting tool to which these Ad Hoc Reports would be added? Or are these 50 Ad Hoc Requests a one time request for data?	No these data calls are issued by OMB and DHS.
102	C.5.0	Task 4 - IT Cyber Security Bullet #10	9	How many certificates are currently being maintained and managed? Will the contractor be allowed to monitor these certs via the our proprietary monitoring system (i.e. will network access be granted from the offeror's environment to government's)?	36 active certificates. They are monitored for upcoming expirations. No direct network access will be granted to offerors environment from DOE networks. (Note - Should be Task 3, IT Mission Systems Support)
103	C.5.0	Task 4 - IT Cyber Security Bullet #11	9	Please provide more details on what system is used to maintain DNS records and how often are these request for changes made?	The Office of The Chief Information maintains DNS for all of DOE Headquarters. Only a few requests per year. (Note - Should be Task 3, IT Mission Systems Support)
104	C.5.0	Task 4 - IT Cyber Security Bullet #13	9	Can the contractor use its proprietary monitoring system or do we have to use a DOE monitoring system?	No, the contractor can't use its own proprietary monitoring system. (Note - Should be Task 3, IT Mission Systems Support)

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
105	C.5.0	Task 4 - IT Cyber Security Bullet #14	9	Please provide additional detail on how many “other technical operations and maintenance services” request are made a year? Can the government provide a clear definition of what falls into this “Other” category.	These requests are within current scope and average 3-6 requests per year. (Note - Should be Task 3, IT Mission Systems Support)
106	C.6.0	Task 4 - IT Cyber Security Bullet #3	11	Please provide more details on how often do the field site systems need to be reviewed for compliance? Is this a one-time assessment of the 100-15,000 systems or is there a schedule for these compliance reviews (monthly, quarterly, annually)? If it is done on a scheduled basis does DOE use a vendor tool for this like Symantecs Control Compliance Suite (CCS)?	The requirement is for an annual review of the field site accreditation boundaries. The reviews are based on reviewing 1/3 of the NIST 800-53 rev 1-4 control sets over a period of three years. After three years 100% of the controls will be reviewed. DOE does not use a compliance tools such as CCS.
107	C.6.0	Task 4 - IT Cyber Security Bullet #6	13	Does DOE have a DEIM system that all of the logs are currently fed into and the offeror will use that tool to do the analysis, or is the request that the offeror has a SOC in place that is receiving logs into our own SEIM system to be reviewed?	DOE has an existing SIEM that is used SPLUNK. Offerors will use what has already been procured.
108	J-5	J-5 Document		The contractor requests that EM please provide a copy of the Performance Guarantee Agreement document referenced as J-5 in the RFP.	The Performance Guarantee Agreement is provided in Attachment L-6 and required to be completed by the Offeror and submitted with the proposal in accordance with RFP provisions H.7 DOE-H-2016. Per Section J, this completed document is "To be inserted after award."
109	J-2	Attachment J-2, Line #53	11	Has the government decided on a Database Platform for this solution already? If yes please provide the name of the database vendor that was selected?	The platform used for this is open Text, Version 10.5.
110	J-2	Attachment J-2, Line #54		Please clarify. Are there existing controls that are currently in place for these processes that need to be monitored and reported on twice a year or does this project have to help identify and put these controls in place?	There is a process currently in place; there is potential for streamlining/improvement.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
111	J-3	J-3		Please clarify if these are the only non Key Personnel labor categories that the contractor should use or can we use others in our submission?	The labor categories listed in Attachment J-3 are the required categories for this contract for the Key Personnel positions and the ID/IQ CLIN tasks only. Offerors are required to propose to these categories and all other categories necessary to perform the requirements of the contract.
112	J-3	J-3		Please clarify if the current incumbent workforce utilizes the specific labor categories mentioned in J-3 and that the incumbent workforce meets the labor category minimum experience?	The labor categories listed in Attachment J-3 are the required categories for this contract for the Key Personnel positions and the ID/IQ CLIN tasks only. Offerors are required to propose to these categories and all other categories necessary to perform the requirements of the contract.
113		J-3		Please clarify if the J-3 labor category descriptions and qualifications are for all work or are the labor act descriptions and qualifications valid for only the surge workforce?	The labor categories listed in Attachment J-3 are the required categories for this contract for the Key Personnel positions and the ID/IQ CLIN tasks only. Offerors are required to propose to these categories and all other categories necessary to perform the requirements of the contract.
114	C / C.12.0	EM Correspondence Center (EMCC) Support	23-25	Please confirm that there are only three (3) EMCC full-time equivalent (FTE) contractor team members who perform items 1- 22 or does EMCC also use surge contractor resources to satisfy pae demand requirements? What other tasks are performed by contractor resources that may not be physically located at the EMCC Cincinnati facility?	The staffing level of 3 EMCC contractor FTEs currently perform all of the requirement items 1-22 listed in Task 10. There are no surge contractor resources utilized to perform this work. The EMCC is located at the Washington, DC facility, not in Cincinnati. The EMCC contractor staff do not perform any other tasks outside of the Task 10 requirements.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
115	C / C.13.0	Task 11 - EM Cloud Commercial Service Provider	26	The RFP states "The contractor shall propose an EM Commercial Cloud approach, and migrate the current EM hosted applications to the new commercial cloud." Please confirm the name of the commercial cloud service provider that EM has decided to use to host their current applications. If a decision has not been made, will the contractor be tasked to identify a commercial service provider working closely with the DOE Richland IT Data Center staff?	A decision has not been made on which CSP to use. The contractor is tasked to identify a CSP. DOE Richland is responsible for the current hosting environment.
116	C / C.13.0 Task 11 - EM Cloud	Task 11 - EM Cloud Commercial Service Provider	26	Please clarify under what CLIN the contractor shall provide general unit pricing of computer service for both IaaS and key PaaS services (such as MS SQL Server) costs as well as migration costs for current EM hosted applications to the new Commercial EM Cloud and ATO.	For the base period the EM Cloud CLIN is 00004 and related Cloud CLINS for the option years (see pages B2-B5).
117	Attachm ent L-3 / L.24	Attachment L-3 Past Performance & Relevant Experience Reference Information Form, L-24 (i) Page Description	L-11 / L- 27	Attachment L-3's margins are approximately .5" on the left and right side and the type size is Times New Roman 11 pt. The Page Description states that the left and right margins should be 1" and the type size should be Times New Roman 12pt. Is the contractor allowed to use the attributes of the Attachment L-3 or should we stick to the requirements in the Page Description?	Please use the font size, and page margins provided in Attachment L-3 as provided in the RFP.
118	B.3	Contract Pricing	B8 - B19	While CLINS 0004, 00008, 00012 and 00016 identify ceilings, they do not identify a guaranteed minimum. Does DOE guarantee the Attachment 1 minimum required FTE level will be funded?	As this is a hybrid contract, with a "core sustaining effort" and an IDIQ component, there is no guaranteed minimums for the IDIQ CLINS.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
119	B.5(a)1, 2	Limitation of Government's Obligation (For Firm-Fixed Price CLINS)	B-21	Section B.5.a states that, "For each CLIN there is: 1) a fixed price for the action; 2) a fixed amount of work that corresponds to the fixed price." Is it the Government's intention "fixed amount of work" corresponds to FTEs/labor hours or deliverables per Section C and the J-2 table?	No the fixed amount of work corresponds to the PWS requirement.
120	B.5(b)3	Limitation of Government's Obligation (For Firm-Fixed Price CLINS)	B-21	Section B.5.b states that, "The Contractor is not authorized to continue work beyond the point at which the total amount payable by the Government, which is the price of the services the allotted funds cover, equals the total amount allotted to the contract for the services." Does "price of services" refer to FTEs and labor hours, or to deliverables per Section C and the J-2 table? Please confirm.	DOE's expectation is that the contractor will perform the work scope as required within the incremental funding provided in accordance with the proposed price.
121	B.5 (b)4	Limitation of Government's Obligation (For Firm-Fixed Price CLINS)	B-21	B.5 makes it clear DOE expects to partially fund FFP scopes of work, further stating "the Government will allot funds periodically to the CLIN, the Contractor will provide a fixed amount of work for the funds allotted, and the Government will pay the Contractor based on the price of the fixed amount work." Is it the Government's expectation that a readily available workforce will be accessible anytime an increment of funding is applied?	DOE's expectation is that the contractor will perform the work scope as required within the incremental funding provided in accordance with the proposed price.
122	C.3.0 – 14	IT Capital Planning	6	"The Contractor shall support the business intelligence tool MicroStrategy- Administration and Reporting capability." Question: What data/information will be housed in MicroStrategy?	Contains all decision-making data, e.g. 3-00/53, portfolio data.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
123	C.3.0 – 10, 15	IT Capital Planning	6	10 “The Contractor shall support the gathering and reporting of up to 50 data calls per year from OMB, DOE-EM, or DOE OCIO” and 15 “The Contractor shall support up to 50 reporting requests per year in a timely and accurate manner.” Question: What is the difference between each task item? Are reporting requests synonymous with data calls?	Data requests - usually are requests captured in cells in a spreadsheet. Reports requests are more formal and are usually tabular which may include field prompts.
124	C.8.0 – Task 6, A.8	Records Management	18	8 “The Contractor shall provide training and consulting needed to ensure that information retention and disposition policies and processes are interpreted and applied consistently among the EM HQ federal and contractor employees.” Question: What is the expected frequency/timing of this training?	The current schedule is monthly.
125	C.8.0 – Task 6, B.5	Records Management	19	5 “The Contractor shall provide assistance with creation of electronic data file capture and management process work controls.” Question: Will DOE provide a defined process/procedure for electronic data file capture and management process work controls? If so, will that information be forthcoming prior to the proposal due date?	The contractor must be capable of leading users through a work process management flow; they must have the expertise and use it to assist users with adapting processes to work flow management.
126	Section J – Attachm ent J-2 Item 59	List of Deliverables	13	Annual Inventory of EM HQ Vital Records. Question: Is the contractor expected to conduct an inventory annually to determine the number of vital records, or has EM already identified vital records?	The contractor is responsible for gathering and maintaining a list of essential records.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
127	Section J – Attachment J-2 Deliverable 106	List of Deliverables	26	“Basis of Estimate (BOE) Statements shall be at the PWS level as identified in Section C. The BOE documents shall support the Contractor's proposed prices by specifically identifying assumptions and the resource quantities (labor hours, material quantities, etc.) and labor rates for all direct cost elements (direct labor, materials, equipment, ODC's, etc.).” This is required within 5 business days following contract award. Please clarify the basis for this requirement considering the Competitive FFP nature of the RFP?	This information, which is required after contract award and thus is not part of the proposal evaluation, will be utilized in the processing of changes to the contract (if any) post-award.
128	Section J – Attachment J-3 Deliverable 106	EM HQ IT Services Position Descriptions/Qualifications For Key Personnel		Please confirm that additional years of experience can indeed be substituted for education. For example, 2 years of work experience in a related field for 1 year of college.	Yes. Two (2) years of experience relevant to this labor category may be substituted for one (1) year of education [i.e., Bachelor's Degree is equivalent to eight (8) years of relevant experience]. The Section J of the RFP will be amended to add this clarity.
129	Section J	Labor Category Rates for Fixed Price CLINs	1	Can additional labor categories be added to Section J – Attachment J-7, or is the contractor held to the eleven (11) DOE identified categories in the RFP?	The labor categories listed in Attachment J-3 are the required categories for this contract for the Key Personnel positions and the ID/IQ CLIN tasks only. Offerors are required to propose to these categories and all other categories necessary to perform the requirements of the contract.



#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
130	M.4 (g)	Relevant Past Performance	M-4	<p>“In the case of an Offeror without a record of relevant past performance, or for whom information on relevant past performance is not available, the Offeror will be evaluated neither favorably nor unfavorably.”</p> <p>Please clarify exactly how the Government will evaluate the past performance of offerors with no relevant past performance. For example, will an offeror with an extensive record of relevant past performance, but slightly less than 100% maximal CPARS or PPIRS Report Cards, be evaluated less favorably than the offeror with no relevant past performance at all?</p>	In accordance with the RFP and applicable FAR regulations. Offerors that have no Past Performance will be considered to have neither favorable nor unfavorable information for this factor.
131	H-6 (d)(1), (2)	Contract Price Reductions for Changes to Key Personnel	H-4	Will DOE grant a blanket waiver to the price reduction for key personnel changes for circumstances in which a contractor employee is removed at DOE direction (or change the definition of “Changes to Key Personnel” to exclude such circumstances)?	DOE will not be provide a blanket waiver to the price reduction for Changes to Key Personnel. If a Key Personnel change is required DOE will handle that on a case-by-case basis depending on the reason for the Key Personnel Change.
132	H-6 (d)(1), (2)	Contract Price Reductions for Changes to Key Personnel	H-4	Will DOE grant a blanket waiver to the price reduction for key personnel changes for circumstances in which an employee leaves employment with the contractor entirely at the employee’s election (or change the definition of “Changes to Key Personnel” to exclude such circumstances)?	DOE will not be provide a blanket waiver to the price reduction for Changes to Key Personnel. If a Key Personnel change is required DOE will handle that on a case-by-case basis depending on the reason for the Key Personnel Change.
133	H-6 (d)(1), (2)	Contract Price Reductions for Changes to Key Personnel	H-4	Will DOE provide criteria or examples of situations where the contracting officer would typically grant a waiver of the price reduction for key personnel changes?	DOE will not provide this information. If a Key Personnel change is required DOE will handle that on a case-by-case basis depending on the reason for the Key Personnel Change.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
134	H-6 (d)(1), (2)	Contract Price Reductions for Changes to Key Personnel	H-4	Does DOE view the price reduction for key personnel changes as being inconsistent with the at-will nature of the standard relationship that contractors have with their employees?	DOE does not see the Key Personnel Clause as inconsistent with the at-will nature of the standard relationship that contractors have with their employees.
135	I.112 DEAR 952.215- 70	Key Personnel (Dec 2000)	I-18	The DOE Key Personnel Clause (DEAR 952.215-70) states that a contractor may remove an employee who has been designated as key personnel immediately where the contractor “deems immediate removal or suspension of any member of its management team is necessary to fulfill its obligation to maintain satisfactory standards of employee competency, conduct, and integrity”. Does DOE see the provision for a price reduction for the changing of key personnel as inconsistent with the DEAR policy that contractor employees who create potential issues relating to competency, conduct, and integrity be removed immediately?	DOE does not see the Key Personnel Clause as inconsistent with DEAR Policy.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
136	L.25(b)	Exceptions and Deviations	L-13,L-14	<p>"If an Offeror proposes exceptions and/or deviations to the terms and conditions of the solicitation, the proposal may be unacceptable for award without discussions. Further, the government may make an award without discussions to another offeror that did not take exceptions and/or deviations to the terms and conditions." Please specify how will DOE reconcile special contract requirements contained in Section H such as H.31 Conference Management that do include modifications to the same contract language that have been negotiated and agreed to by DOE and incorporated in current DOE contracts?</p>	<p>If an Offeror proposes exceptions and/or deviations to the terms and conditions of the solicitation, the proposal may be unacceptable for award without discussions</p>
137	L.26 Proposal Preparation Instructions - Volume II Technical Proposal	Factor 1 – Relevant Past Performance	L-18	<p>How many past performance references are required for the prime contractor and for the subcontractors? Please clarify what the Government intended by "maximum total".</p>	<p>In accordance with provision L.26 for Factor 1: In accordance with provision L.26 for Factor 1:</p> <p>"The Offeror, including each entity comprising the teaming arrangement thereof as defined by FAR 9.601(1), shall submit an Attachment L-3, Past Performance and Relevant Experience Reference Information Form for three (3) contracts or projects (total maximum) (e.g., if the Offeror is a Joint Venture comprised of two companies, the Offeror may submit a maximum of three references total).</p> <p>Each of the Offeror's major subcontractor(s), proposed to perform work with a value of \$10 million or more over the contract period (including the option periods), shall submit an Attachment L-3, Past Performance and Relevant Experience Reference Information Form for two (2) contracts or projects (total maximum). NOTE: Information for any subcontractor that does not meet the major subcontractor threshold will not be evaluated."</p>

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
138	Section H - Special Contract Require ments	Key Personnel	H-4	Please confirm that offerors may propose additional Key personnel with their proposals.	In accordance with provision L.26 for Factor 4: "No Key Personnel positions should be proposed in addition to the three listed above." Those three are the Senior Program Manager; Senior Technical Project Manager; and Senior Cyber Security Analyst. Any key personnel proposed in addition to the three listed in the RFP will not be evaluated.
139	L.26 (1) Factor 1	Relevant Past Performance	L-17, L-20	Please confirm if a past performance reference can be a combination of related Task Orders issued under a GSA Schedule or GWAC such as GSA STARS II for a single customer organization.	No, each individual effort under a GSA Schedule or GWAC is considered a separate contract and cannot be combined into one for the purposes of this RFP.
140	M.4	Price Evaluation	M-7	"The total evaluated price will equal the sum of the prices proposed for the base and option periods for the Firm-Fixed-Price CLINs, estimated ceiling price for all IDIQ CLINs, and the DOE provided costs for the cost reimbursement CLINs, DOE will evaluate the Offeror's demonstration of compliance with the Limitations on Subcontracting, as well as, the Offeror's documentation provided to ensure an adequate accounting system and adequate financial capability to complete the contract. Please confirm that the Government will not evaluate CLIN 00001: Transition Period and CLIN 00003: Phase Out and Closeout.	In accordance with the RFP, all CLINs are included within the total evaluated price, including CLIN 00001 and CLIN 00003.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
141	L.27 (b) (3)	Offeror's Proposed Accounting System Information	L-23	"The Offeror shall provide a copy of the most recent audit report on the proposed accounting system if the audit was performed within the last 5 years. If no accounting system audit has been performed within the last five years, so state." Will the Government accept the audit report of an independent CPA firm performed within the last five years?	If the outside accounting firm reviewed the accounting system and issued a report stating the accounting system has the ability to record and accumulate costs by contract and identify costs as either direct or indirect, including segregation of unallowable cost, we would accept the report.
142	L.27 (b) (5)	Offeror's Proposed Accounting System Information	L-23	"If the proposed accounting system has not been formally approved by the Government within the last three years and/or audited within the last five years, or an audit determined the accounting system to be inadequate, the Offeror shall state this and provide a completed Attachment L-8, Offeror's Accounting System Information." Please define the Government's distinction between a) approval / determination issued within the last three years and b) an audit performed within the last five years.	a) If a Government Agency such as DCAA issues a specific letter stating the Accounting System can accumulate and record costs. b) Audit means an audit firm (such as DCAA) specifically auditing the accounting system.
143	C1.3	Travel	4	Travel shall be in accordance with Federal travel regulations and travel reports shall be submitted within three working days after completion of travel. Is the Government willing to consider changing the requirement for submission of travel reports from "within three working days" to "with submission of the monthly invoice covering the last date of the period of travel"?	This requirement shall remain.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
144	C- Attachm ent 1	EM HQ IT Services Procurement PWS Element Table	29	Can the Contractor assume that the three key positions are in addition to the minimum FTEs provided as required for all the tasks?	The labor categories listed in Attachment J-3 are the required categories for this contract for the Key Personnel positions and the ID/IQ CLIN tasks only. Offerors are required to propose to these categories and all other categories necessary to perform the requirements of the contract.
145	H27 (c ) and (f)	Federal Holidays and Other Closures	H-16	How does the Government propose Contractors account for unscheduled closures or other holidays designated by Executive Order or Presidential Proclamation in its pricing?	Unscheduled closures will be handled on a case-by-case basis post-award through direction of the Contracting Officer.
146	L.26			Section L.26 addresses the requirement to submit Attachment L-3 for both Factor 1 and Factor 3. The last paragraph under Factor 3 reads “The contracts/projects referenced for each entity shall be the same contracts/projects for which Past Performance is provided for Factor 1 – Relevant Past Performance above. However, only one Attachment L-3 form shall be provided for each reference contract or project to address both Factor 1 – Relevant Past Performance and Factor 3 – Relevant Experience.” Assuming one L-3 per referenced entity in Factor 1, is it expected that 100 percent replicated L-3s will be submitted for Factor 3?	See responses to question 63 and 89 above.
147	H.25			Regarding Minimum Qualifications for personnel, Attachment J-3 states “Degree or Experience”, and Section H.25 says “both Education and Experience.” Is extensive experience being accepted in lieu of education?	Yes. Two (2) years of experience relevant to this labor category may be substituted for one (1) year of education [i.e., Bachelor’s Degree is equivalent to eight (8) years of relevant experience]. The RFP will be amended to add this clarity.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
148	Attachment B			In attachment B, the "Total Contract Value Summary Table" for CLINs 00010, 00014, and 00018 read \$1,090,000. Should these CLINs read \$545,000?	Yes, this will be revised in Amendment 001.
149	Section C, Attachment 1			In Section C, Attachment 1 of the PWS (EM HQ IT Services Procurement PWS Element Table), 1 FTE for EM Cloud Task 11 is identified. However, CLINS 0002,0007, 00011, and 00015 do not include a Task 11, and CLINS 00004, 00008, 00012, and 00016 only address a requirement for IDIQ pricing. Should it be assumed that there is a requirement for a minimum of one full-time FTE supporting cloud and that this cost is to be incorporated into the appropriate IDIQ task (and not included in the FFP/non-IDIQ tasks)?	Section C, Attachment 1 has been revised and states "As required to support the scope of the ID/IQ CLIN"
150	L-10	Subcontract Costs by CLIN		Will Attachment L-10: Subcontract Costs By CLIN be provided in Excel format as is mentioned on Attachment L-10?	Yes Attachment L-10 has been provided in Excel.
151				Would EM clarify that for the submission of the Reps and Certs the only requirements are (1) the completion of the requirements in section K.1 and (2) that the Offeror's information is up to date in the SAMs system?	Offerors shall submit all required Section K Representations and Certifications (i.e., K.1 through K.7) in accordance with the instructions for each Section K provision.
152	RFP Section L.27	Preparation Instructions – Volume III, Price Proposal		In order to give full consideration of the current workforce, will DOE provide details of the current pay and benefits package for incumbent employees?	DOE does not intend to provide such information for this competitive procurement.
153	RFP Section L.27	Preparation Instructions – Volume III, Price Proposal		Will DOE consider salary survey tools (such as Economic Research Institute) as a sound basis for estimating local market wage rates?	Offerors should utilize all necessary information deemed necessary to propose a fair and reasonable price to perform the requirements of this effort.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
154	Document Library	Historical Hours by Labor Category document		We request that the Government spell out each of the labor category titles, as the abbreviated titles are open to various interpretations that in turn affect proposed position rates.	The revised document will be posted to the website in the Documents Library.
155	RFP Section L.26(b)( 3) Factor 3	Relevant Experience		The RFP states “only one Attachment L-3 form shall be provided for each reference contract or project to address both Factor 1 – Relevant Past Performance and Factor 3 – Relevant Experience.” We request DOE allow offerors to provide two Attachment L-3 forms, one for Factor 1 and one for Factor 3, and allow the content of each form to be tailored to each specific factors. This allows offerors to specifically focus on how well they performed on the Factor 1 L-3 form, and provide more detail on the specific work scope performed on the Factor 3 L-3 form, thereby giving DOE a more complete picture on the performance of each contract or project.	Such an approach is not allowed. See responses to question 63 and 89 above.
156	RFP Section L.16	Questions on Solicitation		We request that DOE extend the question period by one week to December 24 to allow offerors adequate time to conduct a detailed review of all of the RFP documents as well as those provided in the Documents Library. A complete and thorough understanding of these documents, and any necessary clarifications, will facilitate offerors’ ability to develop a compliant proposal that is fully responsive to DOE’s needs and requirements.	DOE will not grant an extension for the questions period.



#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
157				Will the Government please accept the offerors completed CPARS in lieu of the Past Performance Questionnaire?	In accordance with provision L.26, under Factor 1 ( <b>emphasis added</b> ): "The Offeror, including any entity comprising the teaming arrangement thereof, as defined by FAR 9.601(1), and major subcontractor(s) shall forward the Attachment L-4, Past Performance Letter and Questionnaire, to the appropriate point of contact for each contract or project cited on an Attachment L-3 for which they performed as a subcontractor and for each contract or project cited on an Attachment L-3 for which they performed as a prime contractor <b>that was not performed for the DOE Office of Environmental Management (EM) or for which no contractor performance data is available in the Past Performance Information Retrieval System (PPIRS) system.</b> "
158	L.16, p. L-7			Will the Government consider extending the period for submitting questions concerning the solicitation until 10 January 2016 or allow a second round for questions later in the procurement process? It has been our experience that RFP clarifications can become critically important as proposal solutions progress to and enter final development.	DOE does not intend to grant an extension for the question period.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
159	L.19, L.23.a, L.24.d, & L.24.e (pp. L-8, L-9, and L-10)			L.19 states, “In order to further the Government policy of maximizing electronic commerce and making the acquisition process optimally cost effective, electronic media will be used exclusively and will be the sole method used for distributing the RFP and amendments to the public.” L.23.a requires vendors to submit their proposals in both hard and soft copies. Would the Government consider allowing vendors to submit only soft copies over FedConnect? Also, L.24.e asks for a hard copy submittal accompanied with CDs, where L.24.d and L.23.a instruct vendors that submission of electronic proposals by means other than FedConnect is not authorized. Should vendors submit CDs with the required hard copies?	The Government will not consider only submission of soft copies. Yes CD's should be submitted with the hard copies.
160	L.26.a.3, p. L-17			20 pages is an extremely tight limit to cover the approach to transition, phase-out / close-out, 11 PWS tasks, staffing plan, risks and mitigations, and technical assumptions. Would DOE EM consider a page limit of 50 pages?	DOE does not intend to revise the stated page limitations.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
161	L.26.b.1 and L.26.b.3 (pp. L-17 and L- 20)			<p>L.26.b.3 ends with the statement that “only one Attachment L-3 form shall be provided for each reference contract or project to address both” Factor 1 and Factor 3. But L.26.b.1 instructs vendors that “the past performance write-up section shall be limited to the Attachment L-3...; the Attachment L-4...; and the Attachment L-5” and L.26.b.3 states that “the relevant experience write-up shall be limited to Attachment L-3). Where would the Government prefer to see Attachment L-3 placed:</p> <ul style="list-style-type: none"> <li>• in the response to Factor 1</li> <li>• in the response to Factor 3</li> <li>• in an appendix to the Technical Proposal volume</li> </ul>	See responses to question 63 and 89 above.
162	Section L, L.26 (a) General, item 3		17	<p>The Technical Proposal shall not exceed 20 pages, excluding the items listed in L.24(f). Question: Given that there are 11 different task areas to respond to, along with a detailed staffing plan and documentation of 3 major risks with the program, would the Government consider allowing an additional 5 pages to our technical response to accommodate?</p>	DOE does not intend to revise the stated page limitations.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
163	Attachments in Section J and Section L		All of Section J / Section L Pages L-24 through L-40	The conversion from Adobe .pdf is unreliable and causes formatting issues without the originals in Microsoft Word form, causing them to be difficult to edit appropriately for submission. Question: Will the government provide all attachments in Microsoft word format, excluding L-10?	DOE will not release files in Microsoft Word form.
164	Section C, 1.3 General Scope of Work		4 (Clearances)	Issue: Clearance requirement. Question: Will the Government accept DoD TS qualified candidates at time of proposal submission with the understanding that their Q Clearance will be active at the time of project kickoff?	In accordance with Section 4e and Appendix B of DOE O 472.2 Change 1, Personnel Security, through a reciprocity procedure a Q can often be granted to a person who has an active DOD TS.
165	Section L			“Executive Order 13495, Nondisplacement of Qualified Workers Under Federal Service Contracts, requires the awardee to offer incumbent employees working under the predecessor contract whose employment will be otherwise terminated, a right of first refusal of employment under the successor contract in positions for which they are qualified. Based on the EO, shouldn’t the Letter of Commitment requirement for key personnel be changed to a Letter of Intent to avoid conflicting with Federal law?”	The letter format will not be changed as there is no conflict with Federal Law in this situation.

#	RFP Section/ Sub- Section	Subject/Title	Page Number	Contractor Comment/Question	DOE Response/Action
166	Attachment L-10	Subcontract Costs by CLIN		The total in cells C68, D68, E68, F68, G68 only include the “IT Mission Systems Support – Surge” and “IT Cyber Security – Surge” dollar values for Option Period 3. Should the spreadsheet be revised to capture the total for these services for the Base Period, Option Period 1, and Option Period 2 also?	Revised Attachment L-10 to correct these issues.
167	Attachment L-10	Subcontract Costs by CLIN		The CLIN number for lines 66 and 67 are inconsistent with the CLIN Structure provided in RFP Section B.2: Line 66 is shown as “CLIN 00014-01” whereas B.2 shows it as “CLIN 00018-01.” Please clarify Line 67 is shown as “CLIN 00014-02” whereas B.2 shows it as “CLIN 00018-02.” Please clarify.	Revised Attachment L-10 to correct these issues.